



Our Ref: 2017/084/CVR/Lmm

6 February 2017

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Dear Parent/Carer

**Year 9 Parents Evening and Guided Choices Evening – Thursday 9 March 2017
– Online Appointment Booking**

5.00pm	Presentation by Mr Hamer about the Year 9 Guided Choices process in the Theatre
5.30pm - 8.00pm	Appointments to see subject Tutors and drop in sessions to see Tutors of subjects to inform your decision on which subjects to take at Key Stage 4
6.30pm	A repeat of the Guided Choices Presentation

This evening is for Parent/Carers of students in Year 9. It starts with a presentation by Mr Hamer about the Guided Choices process, including the Guided Choices booklet, the subjects offered at Key Stage 4 and how the process will work.

You can book appointments, if you wish, to see your child's Tutor of English, Maths and Science from 5.30pm – 8.00pm. All other Tutors can be seen in a 'subject room' so you can gather information of your child's progress and advice on whether to choose that subject at Key Stage 4.

In order to make appointments, the Academy has introduced a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with Learning Tutors and you will receive an email confirming your appointments.

Appointments for the evening can be made on the online appointment system. Please visit <https://lfamington.parentseveningsystem.co.uk> to book your appointments. (A short guide on how to add appointments is included with this letter). The system is live now but will close on Wednesday 8 March 2017 at 8.00pm. Should you wish to make any changes after this date please contact the Academy office.

If you do not have access to the internet, please contact Mrs S Farley, who works in the Academy Office, who will be happy to add appointments on your behalf, however, this may lead to some inconvenient times being appointed to you.

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Chair John Thomas
Chief Executive Dr Antony Edkins
Principal James Robson

The presentation that takes place at 5.00pm is repeated at 6.30pm. If you wish to go to the repeat of the presentation, please do not make appointments between 6.30pm and 6.50pm.

Also available of this evening is Mrs Rudd, the Academy's careers advisor and Mrs Minchin, the Academy SENCO. No appointments are required to meet these members of staff. Furthermore, Mr Robson, Principal, is available all evening to answer any queries you may have.

We look forward to meeting you on Thursday 9 March 2017.

Yours sincerely

A handwritten signature in black ink, appearing to read 'C Robson', written in a cursive style.

**Mrs C Robson
Vice Principal**