# Description: J:\XCollege\Tamworth Projects\logos for all sites\LFA Amington Logo - JPG (May 2011).jpg2016/17 Academic Year

# Confidential

# Application for Student Support for Full Time Students

NOTE: This form must be completed and signed by the person whose name is on the Benefit Book, or letter stating entitlement to Income Support, Child Tax Credit, or other documents. His/her name MUST be entered as the applicant. The Academy must receive this form by 22 July 2016. LATE RECEIPT WILL ONLY BE ACCEPTED AT THE DISCRETION OF THE PRINCIPAL

**I wish to claim the following benefits:**  (Please tick boxes):

|  |  |
| --- | --- |
| Free Meals (Years 7-11): For those claiming:   * Income Support (IS) * Income Based Job Seekers Allowance (IBJSA) * Income Based Employment & Support Allowance (ESA) * Support under Part VI of the Immigration and Asylum Act 1999 * Child Tax Credit **but not** Working Tax |  |
| Academy Clothing Allowance: (Years 7-11)  Payable first term of year only to those claiming:   * Income Support * Income Based Job Seekers Allowance * Where parent is in receipt of support under Part VI of the Immigration and Asylum Act 1999, or those claiming Income Based Employment & Support Allowance, payment is discretionary**.** |  |

1. **Details of Claimant: Name of Parent/Carer making application:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Mr / Mrs / Miss / Ms**  Delete as appropriate | **Surname:** |  | **First Name:** |  |

|  |  |
| --- | --- |
| **National Insurance Number of Applicant:** |  |

|  |  |  |
| --- | --- | --- |
| **Child claimed for:** |  | **Year Group** |
| **Relationship to child:** |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Present Address:** |  | | |
| **Postcode:** |  | **Telephone Number:** |  |

|  |  |
| --- | --- |
| **Please state previous address or change of name:** |  |

|  |  |
| --- | --- |
| **Is this your first claim to Landau Forte Academy?** | **YES / NO** Delete as appropriate |

|  |  |
| --- | --- |
| **Please state if single parent family** | **YES / NO** Delete as appropriate |

1. **Details of all persons resident in the home:** Please complete Section (A) and (B)

|  |  |  |  |
| --- | --- | --- | --- |
| 1. **Children at school or under school age:** | | | |
| Name | Date of Birth | Name of School | Age |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |
| --- | --- |
| 1. Persons over school age, including parents/carers, older children and any lodgers | |
| Name | **Occupation** |
|  |  |
|  |  |
|  |  |

1. Proof that you are eligible to claim free meals must be produced within the application. Please read the information on Support Payments which tells you what documents we need to see.

|  |  |
| --- | --- |
| **Address of Benefit Office from which you are claiming:** |  |

**Support Payments entitling parents/carers to make a claim for free meals are:**

* **Income Support – IS**

Please provide a recent Department for Work and Pensions (DWP) letter about your Income Support (no more than 6 months old) **OR** the DWP can stamp your form for you **OR** you can provide your most recent Tax Credit Award Notice.

* **Income Based Job Seekers Allowance – IBJSA**

Please provide a recent letter about your Job Seekers Allowance (no more than 6 months old) **OR** the DWP or Jobcentre can stamp your form for you.

* **Income Based Employment and Support Allowance ESA (IR)**

Please provide a recent Department for Work and Pensions (DWP) letter about your Employment and Support Allowance (no more than 6 months old) or the DWP can stamp your form for you.

* **Support under Part VI of the Immigration and Asylum Act 1999**

Please provide a recent Home Office letter (no more than 6 months old) **OR** ask your Housing Association to stamp the form for you.

* **Child Tax Credit (but NOT Working Tax Credit)**

You can make a claim under this category if your annual income (assessed by the Inland Revenue) does not exceed £16,190 **AND** you do not receive Working Tax Credit. Please provide your most recent Tax Credit Award Notice.

* **Guarantee Element of State Pension Credit**

Please provide your most recent Pension Credit M1000 Notice.

**N.B. Photocopies are not accepted**

I certify that the above statement and information given by me on this form is complete and true and I authorise Landau Forte Academy to take such steps as they consider necessary to verify the same.

|  |  |  |  |
| --- | --- | --- | --- |
| **Signature of Applicant/Claimant**: |  | **Date:** |  |

## A DELIBERATE FALSE STATEMENT MAY LEAD TO PROSECUTION

**Notes:**

1. Free meals are only available to students whose parents/carers are receiving one of the Support Payments for the child/children.
2. This form must be completed by the person who claims the Support Payment in the household.

#### Please return the completed form to: Mrs L Nicklin

**Landau Forte Academy**

**Woodland Road, Amington**

**Tamworth, Staffs B77 4FF**

# Landau Forte Academy Student Support Scheme

**Student Support, including free meals, is at the discretion of the Academy. Meal points and other support is neither transferable or for resale. Failure to observe these rules will result in cancellation. Support available is listed in the table below.**

### Discretionary Payments: In exceptional circumstances, and solely at its discretion, the Academy may provide similar assistance to parents who do not receive the allowances and credits outlined above.

|  |  |  |  |
| --- | --- | --- | --- |
| Age | Family Circumstances | Free  Meals | Academy Dress Code Allowance |
| 11-16 years  (Yr7 to Yr11) | Income Support | Yes | Yes |
|  | Income Based Job Seekers Allowance | Yes | Yes |
|  | **Child Tax Credit, but not entitled to Working Tax Credit, and have an annual income, as assessed by the Inland Revenue, that does not exceed £16,190.** | Yes | No |
|  | **Income Based Employment & Support Allowance** | Yes | Discretionary |
|  | Guarantee Element of State Pension Credit | Yes | No |
|  | Working Tax Credit | No | No |
|  | Where parent is in receipt of support under Part VI of the Immigration and Asylum Act 1999 | Yes | Discretionary |

Mr J Robson

Principal