

Our Ref: 2020/083/And/Eac

27 August 2020



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Dear Parent/Carer

I write to you with an update following this week's announcement from Government and the recent guidance from the World Health Organisation on face coverings. I had previously suggested that the wearing of a face covering be a choice for each family, however, following guidance and mounting evidence, as a Trust we have made the decision that it will be compulsory for students and staff to wear a face covering from Tuesday 1st September in the following areas:

- Corridors
- Toilets
- Restaurant when not eating
- Any other indoor areas, outside of the classroom, where distancing is not possible

The wearing of a face covering inside the classroom will remain optional. There will of course be medical exemptions and an acknowledgement of specific needs which we will risk assess on an individual basis. As I am sure you will understand, our primary concern is to keep all of our students and staff as safe as we possibly can, which is why as a group of schools, we have made this decision.

With regards to entering the Academy site, following consultation and feedback from families, the Academy has made the decision to retract the requirement for year groups to use specific gate entrances onto the Academy site. Instead, the Woodland Road Student Entrance (near Cornell) and Sheepcote Lane Student Entrance will be open to all students. However, we remind students that the following is imperative for your safety:

- Arrive at your allocated timeslot; please do not arrive early or late
- Go directly and promptly to your bubble building entry point
- Do not interact with other year group students/bubbles
- At the end of the day, promptly and directly leave site

To confirm, the timings of our Academy day in the new academic year will be as follows:

Year	Start of Day	End of Day	Building Entry/Exit Point
7	08.40	15.10	A Corridor Fire Exit
8	09.00	15.30	B Corridor Fire Exit
9	08.30	15.00	C Corridor Fire Exit
10	08.50	15.20	Front Reception
11	09.10	16.00	Front Reception

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Registered Office:
Landau Forte College
Fox Street
Derby
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An exempt charity

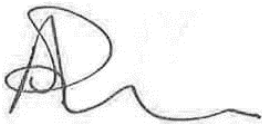
The Academy have also produced a short return video, which offers some guidance on the expectations and safety procedures that have been introduced, in order to keep us all safe: <https://youtu.be/Ulww9BLY63U>. We strongly encourage all students to watch this video before they return to the Academy.

Finally, a reminder, we have made the decision to have a phased beginning to the new academic year to ensure our protocols are robust and to enable our systems and support structures to gradually increase to full capacity by Thursday 3rd September. The start dates for each year group are as follows:

	Start Date	Start of Day	End of Day
Year 7	Thursday 27th August	08.40	15.10
Year 11	Friday 28th August	09.10	16.00
Year 10	Tuesday 1st September	08.50	15.20
Year 9	Wednesday 2nd September	08.30	15.00
Year 8	Thursday 3rd September	09.00	15.30

We look forward to welcoming all our students back and working together, to have another fantastic and successful year.

Yours sincerely



Mr A Deen
Principal