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Dear Parent/Carer,

As you know, cases of COVID-19 have been rising across the country, and like many schools we have experienced a number of confirmed cases amongst our students and staff.

Over recent days, we have seen an increase in the number of staff who are having to self-isolate, and we have had to take the difficult decision to temporarily move to a rota system for Years 9 and 10 as follows:

Dates	Learning Remotely at Home	Learning in the Academy
9 th – 13 th November 2020	Year 9	Year 10
16 th – 20 th November 2020	Year 10	Year 9
23 rd – 27 th November 2020	Year 9	Year 10
30 th – 4 th December 2020	Year 10	Year 9

When learning at home, students will have a 'live' lesson in the morning at 10.30am and another live lesson in the afternoon at 1.00pm. Additional work will be set for each class, following the live lesson, to ensure a full school timetable can be covered. The 'live' lesson timetable will be as follows:

YEAR	Mon		Tue		Wed		Thurs		Fri	
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
Year 9	RE/ PSHE	MA	ENG	SPA	PA	SCI	PE	BUS/ COM	HIS/ GEO	D&T/ ART
	PE	OPB	OPD	MA	OPC	OPA	SCI	ENG	RE	PSHE

In order to access the live lesson, students will logon to their Microsoft Teams account, 5-10 minutes before the start of the lesson. This can be accessed through Microsoft Teams on an installed app, or through the Google Chrome web browser.

The following steps are a guide to access the learning:

- Go to www.office.com or open the Microsoft Teams app
- Enter your Amington email address (e.g. 18joeblo@lfata.org.uk)

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Landau Forte College
Fox Street
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- Enter your password (the one you normally use to access the computers in school)
- Select 'Microsoft Teams' from the available Office 365 options
- If you are asked to download the Teams app, click 'Use the Web App instead'
- Select your 'Year Group Team' and either join the 'live' session, or complete the tasks as directed'

We understand, for specific reasons, some families will want their child to remain in the Academy, for instance those students who may be considered vulnerable, however, where possible, I would urge all families to embrace our remote learning offer. If you wish to have a conversation regarding your child remaining on site, please contact your Progress Leader: Mrs Ironside for Year 9 or Mrs Squire for Year 10, via EduLink, or by phone on 01827 301800.

I want to reassure you that as an academy, we continue to follow all protective measures in school, including regular cleaning, and maintaining the bubble system.

We recognise this is an unsettling time for everyone, and appreciate your ongoing support of the academy. As ever, if you have any questions please do get in touch in the normal way through EduLink or the school office.

Yours sincerely,

Mr A Deen
Principal